

## NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD

Minutes of the Inaugural Public Board Meeting held on Friday, December 9, 2011 at the Catholic Education Center.

**PRESENT:** Trustees: Richard Brassard  
Fred Salvador(t/c)  
Peter Del Guidice  
Martin Drainville  
Elizabeth King  
Colleen Landers  
Steve Malciw

**Student Trustee:** Laura Clausi

**Administration:** Glenn Sheculski, Director of Education  
Tricia Stefanic Weltz, Superintendent of Education  
Melanie Bidal-Mainville, Manager of Human Resources  
Mary-Lou Pollon, Manager of Financial Services  
Glen Nakashoji, Manager of Information Technology  
Robert Landry, Manager of Plant

**Staff:** Janice Viskovich, Executive Assistant and Recorder  
Andrew Marks, Community Relations Officer

**Regrets:** Denis Lincez  
Ron MacInnis

**Guests:** Louis Clausi, O.E.C.T.A. President

### CALL TO ORDER

#### **A.1 Prayer Service**

The Secretary of the Board, Glenn Sheculski, opened the meeting and an Advent prayer service was celebrated.

#### **B. ROLL CALL**

##### Motion

MOVED BY: R. Brassard  
SECONDED BY: M. Drainville

**Resolution 11-227**

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the following declarations of absence and excuse the following trustees and administrative personnel from attending this meeting: Denis Lincez and Ron MacInnis.

#### **C. PROCEDURAL BY-LAWS**

Trustees were asked to review the by-laws

**Carried**

**D. NOMINATION OF SCRUTINEERS**

Bob Landry and Melanie Bidal-Mainville were named scrutineers should a vote be required.

**E. ELECTION OF CHAIR**

**Motion**

MOVED BY: P. Del Guidice  
SECONDED BY: M. Drainville

**Resolution 11-228**

BE IT RESOLVED THAT the Northeastern Catholic District School Board acclaim Rick Brassard as Chair of the Board for the period from December 2011 to December 2012.

**Carried**

**F. ELECTION OF VICE-CHAIR**

**Motion**

MOVED BY: M. Drainville  
SECONDED BY: P. Del Guidice

**Resolution 11-229**

BE IT RESOLVED THAT the Northeastern Catholic District School Board acclaim Fred Salvador as Vice-Chair of the Board for the period from December 2011 to December 2012.

**Carried**

**G. APPROVAL OF MINUTES**

**Motion**

MOVED BY: S. Malciw  
SECONDED BY: E. Kind

**Resolution 11-230**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented:

Public Board Meeting November 30, 2011

**Carried**

**H. PRESENTATIONS AND REPORTS**

H.1 **Policies** – Nil

H.2 **Program** – Tricia Stefanic Weltz – Nil

**H. PRESENTATIONS AND REPORTS - continued**

**H.3 Personnel – Melanie Bidal-Mainville**

**H.3.1 Report**

**Motion**

**MOVED BY:** P. Del Guidice

**SECONDED BY:** S. Malciw

**Resolution 11-231**

**BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Human Resources' Report.**

**Carried**

**H.3.2 Hiring**

**Motion**

**MOVED BY:** F. Salvador

**SECONDED BY:** S. Malciw

**Resolution 11-232**

**BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Jodi Doonan as an Educational Assistant on a full-time basis (1.0) in accordance with the terms and conditions of the collective agreement with CUPE Local 4681, effective November 30, 2011.**

**Carried**

**Motion**

**MOVED BY:** P. Del Guidice

**SECONDED BY:** S. Malciw

**Resolution 11-233**

**BE IT RESOLVED THAT the Northeastern Catholic District School Board hire Henry Wynne as a Custodian on a full-time basis (0.875) in accordance with the terms and conditions of the collective agreement with CUPE Local 4681, effective December 5, 2011.**

**Carried**

**H.4 Property – Robert Landry**

**H.4.1 Report – Nil**

**H. PRESENTATIONS AND REPORTS – continued**

**H.5 Technology – Glen Nakashoji**

**H.5.1 Report**

**Motion**

MOVED BY: E. King

SECONDED BY: S. Malciw

**Resolution 11-234**

BE IT RESOLVED THAT the Northeastern Catholic District School receive the Manager of Information Technology's Report.

**Carried**

**H.5.2 Centrex Phone Line Contracts**

**Motion**

MOVED BY: F. Salvador

SECONDED BY: P. Del Guidice

**Resolution 11-235**

BE IT RESOLVED THAT the Northeastern Catholic District School award the Centrex Phone Line contract by tender to EASTLINK for all exchanges except Englehart and Iroquois Falls, as presented by the Manager of Information Technology.

**Carried**

**Motion**

MOVED BY: E. King

SECONDED BY: P. Del Guidice

**Resolution 11-236**

BE IT RESOLVED THAT the Northeastern Catholic District School award the Centrex Phone Line contract by tender to NORTHERN TEL for Englehart and Iroquois Falls, as presented by the Manager of Information Technology.

**Carried**

**H.6 Business and Finance – Mary-Lou Pollon**

**H.6.1 Report**

**Motion**

MOVED BY: M. Drainville

SECONDED BY: P. Del Guidice

**Resolution 11-237**

BE IT RESOLVED THAT the Northeastern Catholic District School Board receive the Manager of Financial Service's Report.

**Carried**



**H. PRESENTATIONS AND REPORTS – continued**

**H.6 Business and Finance – Mary-Lou Pollon - continued**

**H.6.5 Budget Deficit or Surplus**

**Motion**

MOVED BY: S. Malciw

SECONDED BY: M. Drainville

**Resolution 11-242**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve that any budget deficit or surplus be taken from or transferred to appropriate reserve funds.

**Carried**

**H.6.6 Regulation 361/10 – Audit Report to Ministry of Education**

**Motion**

MOVED BY: P. Del Guidice

SECONDED BY: M. Drainville

**Resolution 11-243**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the report of the Audit Committee to the Ministry of Education as per Regulation 361/10 as presented by the Manager of Financial Services.

**Carried**

**I. COMMITTEE OF THE WHOLE**

**Motion**

MOVED BY: P. Del Guidice

SECONDED BY: M. Drainville

**Resolution 11-244**

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

**Carried**

**J. NEW BUSINESS**

**J.1.1 Board Committee Structure**

**Motion**

MOVED BY: C. Landers

SECONDED BY: M. Drainville

**Resolution 11-245**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the 2012 Committee Structure, as presented.

**Carried**

**K. FUTURE MEETINGS**

**K.1.1 Board Meeting Schedule 2012**

**Motion**  
MOVED BY: P. Del Guidice  
SECONDED BY: M. Drainville  
**Resolution 11-246**

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the 2012 Meeting Schedule as amended.

**Carried**

Board Budget Meeting – Revised Estimates – Monday, December 12, 2011 at 4:30 p.m.

OCSTA Professional Development Seminar – January 13-14, 2012 – Doubletree by Hilton, Toronto

Chairs, Vice-Chairs and Directors – January 19-19, 2012 – Sheraton, Toronto

Regular Board Meeting – Saturday, January 21, 2012 at 10:00 a.m.

**L. ADJOURNMENT**

**Motion**  
MOVED BY: P. Del Guidice  
**Resolution 11-247**

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 5:30 p.m.

**Carried**

**Question and answer period for guests attending the meeting**

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE  
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD**

  
\_\_\_\_\_  
Chair of the Board

  
\_\_\_\_\_  
Secretary-Treasurer