



TEACHING POSITION REPRESENTED BY OECTA NORTHEASTERN UNIT

MAJOR DEPARTMENT HEAD - ENGLISH

COMPETITION #18-054

1.0 Major Department Head - English
O’Gorman High School, Timmins, Ontario
2018-2019 School Year, with possibility of renewal

RESPONSIBILITIES:

The Department Head will work in collaboration with the school leadership team in the development, implementation, and monitoring of school improvement plans and teacher learning. The Department Head will be assigned a small group of teachers and will assist with purchasing, action plans, learning plans, assessment and evaluation, and other matters as they relate to school operations and the growth of the department. The Department Head will serve as a mentor to teachers and will provide support in various areas of teaching, curriculum, and learning. Among other duties assigned by the Principal, the Department Head will attend regular meetings with the school leadership team throughout the school year.

MANDATORY QUALIFICATIONS:

- Specialist or Honour Qualifications in one or more related subject areas
- 5 years teaching experience

PREFERRED QUALIFICATIONS:

- Demonstrate a keen understanding of the Ontario curriculum and effective teaching & assessment strategies;
- Commit to collegial professional learning as a co-learner;
- Demonstrate leadership, cooperation, teamwork and facilitation skills;
- Demonstrate an active faith life and strong commitment to Catholic Education;
- Excellent organizational, communication and interpersonal skills;

Applicants must possess the qualifications in accordance with the *Education Act* and the pertinent Regulations. Please quote the competition number on your application. All applications should be forwarded to the undersigned no later than June 14th, 2018 @ 4:00 p.m.

**Mélanie Bidal-Mainville, Manager of Human Resources
Northeastern Catholic District School Board
hr@ncdsb.on.ca**

**We wish to thank all applicants, however,
only those selected for an interview will be contacted.**

**We are an equal opportunity employer.
Candidates requiring accommodation in accordance with the Ontario
Human Rights Code are asked to contact hr@ncdsb.on.ca**

Rick Brassard
Chair of the Board

Tricia Stefanic Weltz
Director of Education