



AGREEMENT FOR AUTHORIZED NCDSB STUDENTS TO BORROW SEA EQUIPMENT FORM

This Acceptance form is valid for the borrowing of Board-owned SEA equipment identified below over the course of the school year, from _____ through to _____.

Equipment Identification	
Model:	
Service Tag # / Serial #	

In the event the equipment is used for work-at-home, I understand the following. Please check each statement.

Agree	Statement
	I understand that I must return the hardware upon request of the Northeastern Catholic District School Board
	I understand that technical support is provided by the Northeastern Catholic District School Board in association with my work-at-home use but not on site. The hardware must be brought to the board office (board office employee) or to the school (school employee and student) for service.
	I understand that only licensed Board approved software or apps can be installed on the assigned workstation or peripheral and that only the Board`s Information Technology Department staff is allowed to install such software.
	I understand that this Board-owned equipment that is assigned to me is intended for the exclusive use of the NCDSB student to whom it was assigned.
	I understand that the Board-owned equipment may be recalled periodically for preventative maintenance.
	In the event that I choose to leave this board, I will return the borrowed equipment prior to my departure.
	I hereby accept financial responsibility for the damage and for the loss for the equipment listed above when it is in my possession while in transit and use outside of Board-owned facilities and property

Signature Student / Parent:	
Print Name:	Date:

Signature of Principal:	
Print Name:	Date:

Date of Issue: April 2021