



# Northeastern Catholic District School Board

## COMMUNITY USE OF SCHOOLS

**Policy Number:** C-3

**Authority:** 02-123/ 03-106/04-245/13-72/17-07/19-143

### POLICY STATEMENT

---

The Northeastern Catholic District School Board (NCDSB) is committed to making its school facilities and properties available, whenever possible, to existing organizations such as school, parish, recreational committees, municipal councils and citizen groups. The NCDSB strives to have its facilities used to engage in recreational and cultural activities to give maximum service to ratepayers.

### REFERENCES

---

NCDSB Administrative Procedure  
APC001: Community Use of Schools

### DEFINITIONS

---

Nil

### POLICY REGULATIONS

---

#### 1.0 ACCESS TO FACILITIES

- 1.1 School day activities, extra-curricular activities and parent involvement activities organized or administered by the school or the NCDSB have priority use of facility space during and after regular school hours.
- 1.2 To provide access to and allow the use of facilities under the jurisdiction of the Board for approved religious, educational, cultural, municipal, and recreational purposes at times other than those considered normal to the business of the Board.
- 1.3 To provide access to and allow the use of facilities under the jurisdiction of the Board for approved religious, educational, cultural, municipal, and recreational purposes during regular school hours provided that the use does not interfere in any way with the normal operation of the facility.
- 1.4 Users shall adhere to the provisions of attendant procedures and shall respect each other's roles, responsibilities and obligations to the community, the facility, and the NCDSB.
- 1.5 The Director of Education shall review requests with exceptional circumstances.

## **2.0 AGREEMENTS AND FEES**

- 2.1 The NCDSB reserve the right to deny or cancel any agreement for the use of a facility.
- 2.2 The NCDSB will approve a fee schedule for the use of school facilities such that:
  - a) full advantage shall be taken of any provincial grants available;
  - b) users shall pay the same cost for the same service regardless of the way in which the Board's cost varies from community to community in making this service available; and
  - c) fees for a facility shall depend upon the type of group or organization using a facility and the purpose for which the facility is being used.

## **3.0 INSURANCE**

- 3.1 The NCDSB will include any clauses in its property and liability insurance policies necessary to maintain protection against property damage and Board liability at the same level for community use of schools as is provided for regular usage.