



# Northeastern Catholic District School Board

## ELECTRONIC MEETINGS

Policy Number: T-6

Authority: 05-96/14-105/17-09/20-10

### POLICY STATEMENT

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The Northeastern Catholic District School Board (NCDSB) is committed to providing the necessary communication tools and opportunities for members of the Board to participate fully in meetings, being ever mindful of the vast geography of the Board's jurisdiction.

### REFERENCES

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*Education Act*

Regulation 463/97 – Electronic Meetings

NCDSB Administrative Procedure APT004 Electronic Meetings

### DEFINITIONS

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#### **Electronic Meeting**

A meeting where any member is not physically present but participates via electronic means of communication.

### POLICY REGULATIONS

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- 1.0 At the request of any member of the Board, the NCDSB shall provide the member with electronic means to participate in a meeting of the Board.
- 2.0 A member of the Board who participates in a meeting by electronic means shall be considered present at the meeting.
- 3.0 Appropriate measures shall be put in place to ensure the security and confidentiality of proceedings that are closed to the public under the *Education Act*.
- 4.0 Administrative procedures shall outline specific details and requirements for conducting an electronic meeting in accordance with the *Education Act* and other related policies of the Board. These provisions shall include but are not limited to: the attendance requirements of all members of the Board; the attendance requirements of the Chair presiding over meetings of the Board; security elements to protect information of the Board; and provisions governing conflict of interest of members of the Board.