



Northeastern Catholic District School Board

383 Birch Street North, Timmins, ON, P4N 6E8

Annual Public Board Meeting meeting held November 19, 2025

MINUTES

PRESENT:	Trustees:	Glenn Sheculski, Chair of the Board Colleen Landers, Vice-Chair of the Board Paula Del Guidice Martin Drainville t/c Elizabeth King Denis Lincez t/c Steve Malciw Fred Salvador Stan Skalecki
	Student Trustees:	Jacob Dunkley Alex Turcotte
	Administration:	Tricia Stefanic Weltz, Secretary-Treasurer of the Board and Director of Education Daphne Brumwell, Superintendent of Education Jennifer Dunkley, Superintendent of Education Keld Scott, Superintendent of Business
	Staff:	Michele Mahaffy, Executive Assistant and Recorder
	Guests:	Nil
REGRETS:		Nil

The session began with a territorial acknowledgement.

A. COMMISSIONING SERVICE

Director Weltz welcomed the group to the 2025 Annual Board Meeting. The group marked the annual commissioning service with prayer and commitment. Trustees recited and signed their Declaration of Office and Oath of Allegiance for the year ahead.

B. CALL TO ORDER

Director Weltz called the meeting to order and began leading the meeting at 5:00 p.m.

C. ROLL CALL

All Present

D. PROCEDURAL BY-LAW

Director Weltz reviewed the NCDSB Trustee Procedural By-Laws, including proposed changes, which were highlighted and included in the *Board Package*. These changes are intended to clarify language, reflect recent legislative updates, and streamline information.

There was a discussion regarding the removal of the Budget Committee, as its responsibilities are now managed during regular Board meetings or through Special Board meetings when necessary. Following discussion, trustees agreed that the current practice is sufficient, eliminating the need for a separate Budget Committee.

Director Weltz reminded trustees that a motion will follow.

E. TRUSTEE CODE OF CONDUCT

Director Weltz referred to Code of Conduct contained in the *Board Package*. She briefly reviewed each section highlighting the proposed changes.

F. NOMINATION OF SCRUTINEERS

Director Weltz nominated superintendents Daphne Brumwell as Chief Scrutineer and Jennifer Dunkley as Scrutineer.

G. ELECTIONS

G.1 Election of Chair

Director Weltz opened the floor for nominations for Chair of the Board. Trustee Landers nominated Trustee Sheculski for the position of Chair. After a second and third call, there were no other nominations.

Trustee Sheculski thanked his nominator and accepted the nomination. Trustee Glenn Sheculski was acclaimed as Chair of the Board 2025-2026.

Motion

MOVED BY: F. Salvador

Resolution 25-113

SECONDED BY: S. Skalecki

BE IT RESOLVED THAT the Northeastern Catholic District School Board appoint Glenn Sheculski as Chairperson for the period from November 2025 to November 2026.

Carried

Newly elected Chair Glenn Sheculski took his place as Chair of the Board and continued to preside over the meeting.

G.2 Election of Vice-Chair

Chair Sheculski opened the floor for nominations for Vice-Chair of the Board. Trustee Skalecki nominated Trustee Landers for the position of Vice-Chair. After a second and third call, there were no other nominations.

Trustee Landers thanked her nominator and accepted the nomination. Chair Sheculski declared Trustee Colleen Landers as Vice-Chair of the Board 2025-2026 by acclamation.

Motion

MOVED BY: E. King

Resolution 25-114

SECONDED BY: P. Del Guidice

BE IT RESOLVED THAT the Northeastern Catholic District School Board appoint Colleen Landers as Vice-Chairperson for the period from November 2025 to November 2026.

Carried

Vice-Chair Landers continued to preside over the meeting as requested by the Chair as he was not feeling well and had little voice.

H. APPROVAL OF THE AGENDA

Motion

MOVED BY: F. Salvador

Resolution 25-115

SECONDED BY: S. Malciw

BE IT RESOLVED THAT the Northeastern Catholic District School Board adopt the agenda of the Public Board Meeting as presented.

Carried

I. COMMITTEE OF THE WHOLE

Motion

MOVED BY: E. King
SECONDED BY: C. Landers

Resolution 25-116

BE IT RESOLVED THAT the Northeastern Catholic District School Board resolve into Committee of the Whole Board and close the meeting to the public in accordance with the provisions of Section 207(2) of the Education Act, R.S.O. 1990, c.E.2.

Carried

The student trustees left the boardroom and the meeting moved to the in camera session.

J. CALL TO ORDER

All parties returned to the Board Room. Chair Sheculski called the meeting to order, resuming the Public Meeting of the Board at 5:53 p.m.

K. DECLARATIONS OF CONFLICT OF INTEREST - Nil

L. APPROVAL OF MINUTES

Motion

MOVED BY: F. Salvador
SECONDED BY: E. King

Resolution 25-117

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the following minutes as presented.

Public Board Meeting, held on October 15, 2025

Carried

M. DELEGATIONS - Nil

N. POLICY

N.1 E-6 Provision of Health Support Services in Schools

Motion

MOVED BY: F. Salvador
SECONDED BY: P. Del Guidice

Resolution 25-118

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-6 Provision of Health Support Services in Schools* at first reading.

Carried

N.2 E-22 Student Use of Guide Dogs and Service Animals

Motion

MOVED BY: F. Salvador
SECONDED BY: G. Sheculski

Resolution 25-119

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-22 Student Use of Guide Dogs and Service Animals* at first reading.

Carried

N.3 E-26 Child and Youth Protection

Motion

MOVED BY: P. Del Guidice
SECONDED BY: S. Skalecki

Resolution 25-120

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve policy *E-26 Child and Youth Protection* at first reading.

Carried

N.4 E-38 Student Concussion

Motion

MOVED BY: P. Del Guidice
SECONDED BY: S. Malciw

Resolution 25-121

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve *policy E-38 Student Concussion* at first reading.

Carried

N.5 P-7 Performance Appraisals

Motion

MOVED BY: F. Salvador
SECONDED BY: G. Sheculski

Resolution 25-122

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve *policy P-7 Performance Appraisals* at first reading.

Carried

N.6 T-6 Electronic Meetings and Meeting Attendance

Motion

MOVED BY: D. Lincez
SECONDED BY: S. Skalecki

Resolution 25-123

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve *policy T-6 Electronic Meetings and Meeting Attendance* at first reading.

Carried

O. PRESENTATIONS AND REPORTS

O.1 Presentations

O.1.1 Board Math Action Plan – Daphne Brumwell, Superintendent of Education

Superintendent Brumwell provided a comprehensive overview of the Board Math Action Plan, which outlines the NCDSB system-wide strategy to strengthen math teaching and learning across all grades. She shared that the plan focuses on building strong foundational skills, increasing student confidence in mathematics, and improving achievement through evidence-based instructional practices. This includes identifying key performance indicators, classroom strategies and priority actions.

O.2 Reports

O.2.1 Student Trustees – Monthly Student Report, Jacob Dunkley and Alex Turcotte

The student trustees presented this month's OHS update which included:

- School Activities: LINK Crew and Dreamer Day, Dress Purple Day, OHS Harvest, Halloween Activities and Dance, Remembrance Day, Grade 8 School Visit and Grade 9 Take Your Child to Work Day
- Extracurriculars: Leadership Lab, CIMC/CSMC Competition, Santa Claus Parade float entry, and the United Way School Challenge club updates from the debate, book and Interact clubs
- Sports and Clubs: club updates from the debate, book and Interact clubs as well as a number of seasonal sports teams

O.2.2 Audit Committee - Nil

O.2.3 Indigenous Advisory Committee – October 28, 2025 Meeting Update

Trustee Landers referred to the submitted report. No questions or comments were raised.

O.2.4 Special Education Advisory Committee – November 19, 2025 Meeting Update

Trustee Landers referred to her report which was emailed to trustees earlier in the day. She reported two informative presentations that she recommended be shared with the Board at a subsequent Board meeting. Trustee Landers also praised the amount of mental health support in schools and Trustee Skalecki praised the mental health team for their work on packages sent out to families.

O.2.5 Supervised Alternative Learning – Nil

O.2.6 Student Discipline – Nil

O.2.7 Transportation Committee – Nil

O.2.8 Program - Nil

O.2.9 Business – Keld Scott, Superintendent of Business

O.2.9.1 Accessibility Annual Report 2024-2025

Superintendent Scott presented the Annual Accessibility Report which was provided in the *Board Package*. This document outlines the progress made in removing barriers and promoting inclusion across all NCDSB schools and facilities over the last year.

O.2.9.2 Multi-Year Accessibility Plan 2025-2029

The Multi-Year Accessibility Plan 2025-2029 was also provided to trustees. As per ministry guidelines, the plan must be updated every four years. This plan identifies ongoing priorities in areas such as facilities, transportation, information and communications, employment, and customer service. He shared that the four-year plan must be approved by the Board in a motion to follow. It will then be posted on the NCDSB website for public access.

O.2.9.3 Tender – R270 Full Roof Replacement – St. Patrick School, Kapuskasing

Superintendent Scott referred to item #17 which outlines the details and recommendation to proceed with project R270 and to award the project to OECM approved company Provost Roofing Limited. A motion will follow.

O.2.9.4 Personnel Report

Superintendent Scott reported two new hires, one request for leave and three resignations.

O.2.10 Director of Education

O.2.10.1 Multi-Year Strategic Plan (MYSP) – Accountability Report

Director Weltz's report focused on updating trustees on the MYSP. This accountability report provided an overview of key actions undertaken to advance the four strategic priorities of the MYSP during the current reporting period (September – November 2025). The report also included an impact statement for each area as well as a promise to continue this important work.

O.2.11 Chair/Trustees

O.2.11.1 Board Committee Structure 2025-2026

Chair Sheculski shared the current committee structure with trustees and requested that trustees reach out to him by email to share their committee preferences. The updated structure for the 2025-26 year will be shared at the next Board meeting.

O.2.11.2 OCSTA AGM Resolutions

The OCSTA recently shared information regarding the AGM resolutions with trustees via email. Trustee Landers briefly reviewed the contents and invited questions or concerns from other trustees. No question or concerns were heard.

O.2.11.3 NCDSB Resolution: Student Attendance Campaign

Trustee Landers proposed that the NCDSB bring a resolution to the AGM regarding a student attendance campaign noting the importance of this issue not only within our Board but across the province. She requested the Board's support to proceed and noted a motion will follow.

P. MOTIONS

P.1 NCDSB Bank Signatures

Motion

MOVED BY: P. Del Guidice
SECONDED BY: F. Salvador

Resolution 25-124

BE IT RESOLVED THAT the Northeastern Catholic District School Board obtain the signatures of the Chair of the Board and Vice-Chair of the Board for the purpose of executing financial responsibilities as outlined in policy B-1 Signing Officers of the Board.

Carried

P.2 NCDSB Line of Credit

Motion

MOVED BY: M. Drainville
SECONDED BY: D. Lincez

Resolution 25-125

BE IT RESOLVED THAT the Northeastern Catholic District School Board obtain the signatures of the Chair of the Board and Vice-Chair of the Board for the purpose of executing financial responsibilities as outlined in policy B-1 Signing Officers of the Board.

Carried

P.3 Board of Trustees Procedural By-Law

Motion

MOVED BY: E. King
SECONDED BY: S. Malciw

Resolution 25-126

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the changes to the Procedural By-Law, as presented.

Carried

P.4 NCDSB Multi-Year Accessibility Plan 2025-2029

Motion

MOVED BY: F. Salvador
SECONDED BY: P. Del Guidice

Resolution 25-127

BE IT RESOLVED THAT the Northeastern Catholic District School Board approve the NCDSB Multi-Year Accessibility Plan 2025-2029 as presented.

Carried

P.5 Tender R270 Full Roof Replacement, ST. Patrick School, Kapuskasing

Motion

MOVED BY: D. Lincez
SECONDED BY: F. Salvador

Resolution 25-128

BE IT RESOLVED THAT the Northeastern Catholic District School Board award contract R270 - Full Roof Replacement, St. Patrick School, Kapuskasing, to Provost Roofing Limited in the amount of \$648,925.00 plus a 10% contingency for a total of \$713,817.00 plus HST.

Carried

P.6 OCSTA AGM Resolution

Motion

MOVED BY: C. Landers
SECONDED BY: M. Drainville

Resolution 25-129

BE IT RESOLVED THAT the Northeastern Catholic District School Board support the submission of an NCDSB Resolution Student Attendance Campaign to OCSTA, as presented.

Carried

Q. COMMITTEE OF THE WHOLE

Motion

MOVED BY: P. Del Guidice
SECONDED BY: E. King

Resolution 25-130

BE IT RESOLVED THAT the Northeastern Catholic District School Board accept the report of the Committee of the Whole Board and all recommendations contained therein.

Carried

R. UNFINISHED BUSINESS – Nil

S. CORRESPONDENCE - Nil

T. NEW BUSINESS – Nil

U. INFORMATION – Nil

V. FUTURE MEETINGS

Annual Board Meeting – Wednesday, November 19, 2025 at 4:45 p.m.

W. ADJOURNMENT

Motion

MOVED BY: S. Skalecki

Resolution 25-131

BE IT RESOLVED THAT the Northeastern Catholic District School Board adjourn the meeting at 6:56 p.m.

Carried

Question and answer period for guests attending the meeting

**NOTE: THIS VERSION IS THE OFFICIAL TEXT OF THE
NORTHEASTERN CATHOLIC DISTRICT SCHOOL BOARD**


Chair of the Board


Secretary-Treasurer